

Kluge-Ruhe Aboriginal Art Collection - Mellon Museum Internship Program Summer 2021

The Kluge-Ruhe Aboriginal Art Collection seeks highly motivated UVA undergraduate students for two internships in summer 2021. The museum is offering internships in museum education and collections management.

Summer internships require a total of 300 hours over the course of the summer. Interns must be willing to begin work in May and work through August, at 20-30 hours/week. The internships will consist of a blend of remote and on-site work, under appropriate COVID-19 safety guidelines. Internships include a stipend of \$3500, disbursed in two payments of \$1750.

EDUCATION INTERNSHIP The Kluge-Ruhe Education intern will work directly with the Manager of Education and Programs and the Education Coordinator. In fall 2020 Kluge-Ruhe developed an ambitious Digital Engagement Strategy and this internship project will help bring it to life! You will be helping us build a bank of stock footage of our world-class art collection, edit footage into short form videos to educate the public about the art according to a process/style defined by top-notch consultants, and assist with developing the YouTube and Vimeo channels.

Qualifications:

- Required:
 - Mastery of Adobe Premier and Audition
 - Extensive experience filming with a Gimble
 - A passion for educating the public about art, culture, race, colonialism, etc.
- Preferred:
 - Experience working with a professional video consultancy firm – videography and/or editing
 - Track record of using YouTube to increase subscribers, views and engagement with video content

COLLECTIONS INTERNSHIP Collections Interns receive training in the digitization, documentation, and research of museum collections. Research and writing skills are required for this position; digital photography and experience using Adobe Photoshop preferred. The intern will work directly with the Collection Manager on the following projects, which will ensure the proper documentation and registration of objects in the Kluge-Ruhe Collection, providing physical and virtual access to students and researchers:

- Assess and document objects
- Aid in the rehousing of small objects in the collection
- Digitize objects (digital photography, image processing, embedding metadata)
- Conduct object-based and policy-related research
- Assist in editing collections database records for online collections search
- Additionally, the intern will assist with office duties (mailings, answering phone) and other tasks necessary to running a small museum such as helping with exhibitions and special programs.

ELIGIBILITY Applications are open to rising 2nd, 3rd, and 4th year UVA students from all fields of study with a demonstrated interest in Indigenous Arts/Studies. (Spring 2021 graduates are ineligible.)

HOW TO APPLY Complete and submit the form below along with a letter of interest, resume/cv, and unofficial transcript to Catherine Walden, cew9f@virginia.edu. **Deadline is April 20, 2021.**

APPLICANT INFORMATION

APPLICANT

Full Name _____ Email _____

Major(s) _____ Graduation Year _____

GENDER

- Female
 Male
 Non-Binary

RACE/ETHNICITY (Please select all that apply)

- American Indian or Alaska Native Asian
 Black or African American Hispanic or Latino
 Native Hawaiian or Pacific Islander White

INTERNSHIP SELECTION Please indicate which type of internship you would prefer (you may choose more than one):

- Education Internship Collections Internship

REFERENCES

REFERENCE NO. 1

Full Name _____ Title _____

Phone Number _____ Email _____

REFERENCE NO. 2

Full Name _____ Title _____

Phone Number _____ Email _____

SUPPORTING DOCUMENTS

Please submit the following documents along with your application:

- CURRENT RÉSUMÉ/CV
 UNOFFICIAL TRANSCRIPT
 STATEMENT OF INTEREST - up to 500 words explaining:
- What do you hope to achieve by participating in a museum internship at Kluge-Ruhe? How do you think it will benefit you personally and professionally? How does it relate to your career goals?
 - Tell us about your interest in or involvement with Australian Aboriginal Art or Indigenous Arts, such as previous coursework, research, activities with cultural organizations, or personal interest.